WEST HENDRED PARISH COUNCIL

Minutes of meeting held on Thursday 12th May 2011

Present:	Julian Taylor (Chairman)	Bill Jones (District Councillor)
	Robert Clayton (Parish Councillor)	
	Richard Evans (Parish Councillor	
	Sarah Lloyd (Parish Councillor)	
	Julia Evans (Clerk)	

1.	**Apologies**	
	Amanda Axel-Berg sent her apologies.	

2.	**Minutes**	
	The minutes of the Parish Council Meeting held on 10th March 2011 were reviewed and approved.	

3.	**Declaration of Interests**	
	None declared.	

4.	**Playing Field Report**	**Action:**
	The inside of the roadside hedge needs to be pruned. Clerk has asked Mr Stoter to do this. Clerk to check that it has been done.	**Clerk**
	The clerk confirmed that Mr Hutchinson has been asked to obtain an estimate for topping up the bark in the Playing Field. At the September meeting a spend of up to £300 was approved. Mr Hutchinson thinks this could be £500-£600. He will organise a team of volunteers to carry out the work in the spring. The clerk asked if WHPC would fund refreshments. This was approved. No date has been set.	

5.	**Police Report**	**Action:**
	This was not available.	

6.	**District Councillors Report**	**Action:**
	Due to the change in Councillors this was not available.	

7.	**County Councillors Report**	**Action:**
	This was not available.	

.

8.	**Matters Arising**	**Action:**
	Parish Plan – The meeting was unanimously in favour of a village plan. RE said it needs to be a living document. He advised that there is a lot of information available online. JT said it should help with planning issues and with the preservation of other village features. SL offered to take an active part in the development of the plan. SL to circulated planning documents that she has. RC stated that there needs to be gradual and sensitive change in the village. JT asked for someone to champion the plan. SL and RE agreed to do this jointly. SL and RE to look at East Hendred and Sparsholt plans. Clerk to speak to ORCC to ask them to come and advise on the production of the plan. JT reminded the meeting that it wasn't necessary to wait until the next meeting to move things forward.	**SL/RE/Clerk**

Land Registry – This item was bought forward to item 3. The clerk circulated some information. The Chairman declared a closed session for the remainder of this item.	
Royal Wedding – There are still some mugs which have not been collected. Clerk to put an item in the newsletter reminding people. The meeting agreed that where additional mugs had been requested, they could be given out free of charge if the applicant was already entitled to them. If not they would be offered at cost price. Any remaining mugs would be donated to the Village Hall.	**Chairman**
Website – The clerk presented an estimate of the amount of work outstanding in order to populate the website. This was approved. The subject of on-going support of the website was raised and it was agreed to put in on the agenda for the next meeting.	**Clerk**

9.	**Planning Applications**	**Action:**
	WHE/19637/6 & WHE/19637/7-LB – Extension at College Farm House. WHPC responded with no objections. On the subject of planning the clerk to look at whether WHPC responses can be made online.	

WEST HENDRED PARISH COUNCIL

Minutes of meeting held on Thursday 12th May 2011

10.	**Finance**	
	Financial Information is available on request from the Clerk	

11.	**Miscellaneous Correspondence**	**Action:**
	None Received	

12.	**AOB**	**Action:**
12.1	**Use of Playing Field -** The clerk has received a request for permission to use the playing field during the celebration of a wedding blessing on 25th June 2011. The clerk presented the details of the event to the meeting. The meeting agreed to grant permission subject to the following conditions: 1. The applicant to advise immediate neighbours of the event 2. No amplified music to be played in the playing field 3. Plastic glasses only to be used in the playing field 4. Playing field to be left as found i.e. cleaned up after the event	**Clerk**

13.	**Date of Next Meeting**
	The next meeting is Thursday 14th July 2011 at 7.30pm in the Village Hall.
	The meeting closed at 9.05 pm.

.

Signed …….

Dated ……..…